**1 Apologies for absence.**

Cat Bruckner, Clare Thaper

Present AG, AP, DB, SD, RW, BB,CE, EG, DP, MF, TM

Ewan welcomed the committee, especially the new members

**2 Cooption of Social Secretary**

Ewan has spoken to Helen Brant who was happy to take on the role of Social Secretary so it was agreed to co-opt her

**3 Future of John Carr race(s)**

Richard is planning to meet with Andy Brown and Will Kerr to discuss this. His initial thoughts are to make little changes from last year in view of the limited time, but have a series of 2 or 3 races. Depending on the response we may look to make a change for the year after. He will report to the next meeting **Action - Richard**

**4 Future Club races**

 Vet’s race July 2022

Cat had passed on that she was planning to meet with Andy Brown to discuss this. Alun informed the meeting that Martin Love had indicated he would be happy to help with this, he will put them all in touch **Action - Alun**

 BMWR 12th June 2022

Anthea reported that the date was booked. We agreed that we should book Oak Valley events for first aid again. **Action - Anthea**

She was asked to form a subcommittee. **Action - Anthea**

She suggested that we should consider an increase in the entry fee to cover the rising costs, and also that having an earlier cut of date for entries would help with organising mementos, numbers etc.

Tim agreed to provide a breakdown of last years income and costs relating to the event

 **Action - Tim**

Stuart asked about the change to the rules regarding 2nd claimers that was planned as he wanted some input on that. Alun explained that Jack appeared to have made the change already following a previous meeting, but they could be further updated after Stuart has looked at them if needed.

**5 Minutes of the last meeting held on 2/11/21**

Were agreed correct

 Action points

BMWR rules update - Alun - Done

ICE tags - Mervyn - Done

AGM info - Alun - Done

Menus for Christmas meal - Ewan - Done

Peco stuff - Captains - Done

Ultra records - Jack/Ewan - Ewan will pass on Info to David for the website **Action - Ewan**

Confirm committee date - Alun - Done

**6 Training**

Craig reported that the coaches had met on Zoom to discuss the format of club runs and passing on good practice. They suggest incorporating a warm up, drills and cooldown/stretches into the runs rather than as a separate thing to increase participation without adding too much time or putting people off. There will be another Zoom on Wednesday for all run leaders to pass this on, and a written communication for those who can’t attend that. **Action - Craig**

They also suggested having a formal face to face session for the coaches could work with run leaders. Date to be decided

Ewan and Bernie have agreed to lead structured training on Tuesday nights from the new year

There had been a suggestion that we should have some formal fell/off road training, perhaps in the run up to the PECOs next year.

Craig has had some interest from new potential run leaders. He will bring the names to a future meeting. **Action - Craig**

**7 Financial report**

Tim presented the financial report (previously circulated) which was accepted. it was agreed to reduce the cost for track to £2 from January as numbers were sufficient to cover costs at that rate.

He had prepared the annual financial report for the year to 31/3/2021 which will be sent to all members when it has been seen by the independent examiner **Action - Alun**

He explained that the bank signatories needed updating so it was

**Resolved**

That the financial and banking matters of the committee be devolved to a finance sub committee comprising:

The Treasurer, Tim Mosedale, The Chair, Ewan Gibb and the secretary, Alun Griffiths

That the members of the Finance sub committee be made/continue as signatories/operators of the club accounts

That Richard Stone and Rachel Parker be removed as signatories/operators the club accounts

 **Action - Tim**

It was suggested by Martin that the club should have a budget. This was agreed to be a good idea and Tim agreed to put something together for 22/3 **Action - Tim**

**8 AGM 11th November 2021 - Follow up**

Ewan summarised the proceedings at the recent AGM where it had been suggested that the election of the captains should be by the whole club, not just a restricted group. The AGM had after discussion agreed to continue the election process started under the existing constitution, but the committee committed to looking at the issue and bringing forward a constitutional amendment to allow the club to make a decision at an EGM in time for new rules (if agreed) to be used at the next AGM

Alun explained that Currently the constitution states:

All Officers will be elected at the Annual General Meeting. The electorate will be all members of the club on 31st August *except for the posts of Men’s Captain, Ladies Captain, Men’s Vets Captain and Ladies’ Vets Captain. For these four posts, the electorate will be the relevant group of club members.*

and that deleting the words in italic would have the effect of opening up the electorate for the four mentioned posts to the whole membership irrespective of age or sex. There was further discussion and it was felt that other changes should be considered to make it clear that the captains (and vets captains) were co-captains of equal status, albeit that there should be one of each sex to lead the different teams in competition.

It was agreed that Alun would draft further possible amendments which would be circulated to the committee for comment and further suggestions. when agreed these would be put to an EGM (perhaps combined with another event to increase participation) for a club decision.

 **Action - Alun**

Bernie raised that we should be looking at inclusion more widely and agreed to take this on as part of her officer without portfolio remit. If we wanted to make this role a more permanent one we could amend the constitution to add it. **Action - Bernie**

**9 Club Trip - Run Aintree**

We will ask Helen to look at this now she has been coopted **Action - Helen**

**10 Membership**

Martin reported that we had an increase of 9 members, and that he wasn’t aware of any transfers out since last time.

There were 202 Full members, 12 Second Claim, 14 Non-Competetive(Social) members and 6 Honorary members.

**11 Social Events**

Pie and Peas 23/12/21 Junction

Agreed to go ahead with this. There would need to be an email out to gauge interest as the numbers might be down and less food needed **Action - Ewan**

January Curry night will be the 14th at Cardamon, Bingley preceded by drinks at the Chip and Ern

Club dinner/awards.

Ewan had been looking at this with Helen and she suggested having it at the Saltaire Brewery in May or June with low up front costs (to cover the venue) and get in catering to be paid for as wished by members would be a good way forward.

Stuart as asked Will about trophies there will be two years worth of awards.

Agreed that helping at a club parkrun takeover should get personality points and that the Keighley 10k (late March 2022) should be in this years club championship.

**12 Welfare issues.**

Donna reported on a number of bereavements. She said that she felt unclear as to what and how much she should be doing in such circumstances. It was agreed that a suitable card and flowers was appropriate for bereavements of close relatives, births and weddings, and that where possible handing it over in person was part of the welfare support (but that she should be supported by other committee members in this) All reasonable costs should be reclaimed from the treasurer. If she was unsure what was appropriate it could come to committee or be discussed virtually.

It was agreed to recognises retiring committee members with a card and gift.

**13 GDPR**

Alun reported that it was a requirement that all members agreed to read and abide by the clubs GDPR statement and this should be done by new committee members on election and annually by all. **Action - All**

**14 Matters arising from the meeting on 2/11/21 not already discussed.**

There were none

**15 AOB if notified at the start of the meeting**

Stuart felt that we should review the Strider of the month for the year from April 22 - this will be added to the next agenda.

There was discussion about the club championship for 22/3 Stuart will bring a suggested list to the next meeting and ask for other suggestions from the members **Action - Stuart**

There were suggestions about publicising and updating it more regularly, and giving an explanation for new members.

Stuart suggested that there should be a job description for all committee posts, and it was felt that this would be very helpful especially for newer members. It was agreed that we should all write what we felt was our job description and these could be shared **Action - All**

16 Date of next meeting.

31st January 2022, Groove pad, 8.30

Signed

Ewan Gibb, Chair Alun Griffiths, Secretary Tim Mosedale, Treasurer