1. ***Apologies for absence.***

Apologies were received from Will Kerr and Rachel Parker (who was present for the last half hour of the meeting). All other committee members were present at the meeting. Ewan Gibb & Helen Brant were also in attendance for the whole meeting.

1. ***Minutes of the last meeting held on 14/08/2017.***

The minutes were approved.

1. ***Financial matters:***
   * The Treasurer had distributed his report to all committee members.
   * We currently have £1,728 in the current account, £14,175 in a deposit account and £479 in a Paypal account.

* Only one donation has been processed. Richard agreed to chase up the other four people who had nominated charities to receive donations.
* The club accounts had been prepared and Jeremy explained them at the meeting. Richard needs to check he is happy with the posting of the expenditure categories but this is unlikely to change the end result.
* It was agreed that only the five months to 31/03/2017 would be presented to the AGM (the year to 31/10/2016 had been originally accounted for on a cash basis and accounts presented to last year’s AGM).
* It was agreed that Jeremy should get one of the other accountants in the club to independently verify the accounts (Sarah Bruckshaw or Malcolm Foy were suggested).

1. ***Membership:***
   * We currently have 244 members & a further 1 pending.
   * We have said previously that we do not want to exceed 250 members.
   * Jeremy’s idea of closing membership was not supported but it was agreed that we would not actively pursue new members and that we would not hold a beginners’ course at the start of 2018.
2. ***Coaching & club training.***
   * No issues with current runs.
   * Martin Love joined the meeting to discuss plans to host a Yorkshire Vet race in 2018. The meeting authorised Martin to sort out a course and a venue for a race which would probably be held on a weekday evening in July 2018.
   * Louise and Mike had been in touch with Lindsey Pearson about her long email on coaching which was discussed at the last meeting. Lindsey now had asked for this to be left with Jack and Jack agreed to put together a coaching sub-committee to discuss the runs we offer and our warm ups. Matt Richardson was suggested as a member of this sub-committee as he had recently completed his coaching qualification.
3. ***Social events:***

* Caroline Street has been booked for the AGM on 07/12.
* The Aagrah has been booked for the Xmas dinner on 16/12. Ewan is in the process of paying a deposit for 50 people and agreeing the menu choice.
* The Junction has been booked for 21/12.
* Barney has 50 bottles of beer left over from the John Carr races. It was agreed that these would be given to members attending the AGM.

1. ***London marathon***

* It was confirmed that we expected to get three club places and that we would allocate these during one open ballot containing the names of all club members who had proved their rejection in the main ballot. Members who have had a club place in the last four years (2014 to 2017 races) could not enter the club ballot.

1. ***Health & safety policy***

* Helen had distributed a draft policy statement. She had received some comments and will build these into a further draft ready for the next meeting.

1. ***The 2017 AGM***

* The venue has been booked for 07/12.
* No interest had been shown in standing for any of the roles.
* We need a ladies’ vets captain still. Louise will ask Mel Akeroyd and/or Tamsin Treasure-Jones if they are interested in this role.
* Barney had sent round an amended club constitution. This was approved for presentation to the AGM.

1. ***Welfare issues***

* No major issues had arisen.

1. ***The possibility of running a BMW ultra in 2018***

* Tim Forster had approached Jeremy about the possibility of us running a BMW ultra along side the relay.
* It was unanimously agreed that we did not want to consider doing this. The organisation of such an event was beyond our experience and capacity at this point in time.
* Jeremy was to contact Tim to tell him of this decision and to suggest that if he wants to go further with this idea he should approach an organisation with experience of putting on similar events.

1. ***Follow up of matters arising from the meeting on 14/08/2017 not already discussed.***

* All matters had been actioned or had already been discussed earlier or have been retained on the list of action points below.

1. ***AOB.***

* There were no other issues to discuss.

1. ***Date of next meeting.***

* The next meeting will be on Monday 6th November in the Noble Comb. We agreed to start the meeting at 7:30 pm.

**Action Points arising from the meeting:**

|  |  |  |
| --- | --- | --- |
|  | ***Action Point*** | ***Person responsible*** |
| 1 | Prepare club accounts to 31/03/2017 & get them independently verified. | Jeremy Wright |
| 2 | Create committee email addresses (liaising with Gary Pennington if necessary). | Jack Verity |
| 3 | Approach Mel Akeroyd and/or Tamsin Treasure-Jones re vacant ladies’ vets captain role. | Louise Nash |
| 4 | Update health & safety policy document. | Helen Brant |
| 5 | Organise presentations to four remaining nominated charities & liaise with Simon Frazer, Stuart Dunbar, Jonathon Nixon & Mel Akeroyd. | Richard Stone |
| 6 | Organise coaching sub-committee | Jack Verity |
| 7 | Contact Tim Forster to explain that we can’t organise a BMW ultra | Jeremy Wright |