1. ***Apologies for absence.***

All committee members were present at the meeting. Ewan Gibb & Helen Brant were also in attendance for the whole meeting.

1. ***Minutes of the last meeting held on 13/06/2017.***

The minutes were approved.

1. ***Financial matters:***
   * The Treasurer had distributed his report to all committee members.
   * We currently have £2,387 in the current account, £14,172 in a deposit account and £230 in a Paypal account.

* After some discussion, we agreed that we would donate £800 each to the five nominated charities this year. Presentations will be preferred, either at training or at the AGM. The club members who nominated these charities will need to liaise with Richard about these presentations.
* The club accounts do not require auditing but it was agreed that Jeremy should get someone to independently verify them.

1. ***Membership:***
   * We currently have 235 members & a further 4 pending.
   * Louise has reconciled the data on webcollect to the data held by EA.
   * Rachel has now resumed her position of membership secretary. She will send an email asking for someone to volunteer to help her. John Colwell and Jonathan Nixon had been mentioned at a previous meeting.
2. ***Coaching & club training.***
   * No issues with current runs.
   * There was a long discussion about an email Lindsey Pearson had sent regarding the integration of the beginners group and 5k to 10k group into the current club runs. It was eventually agreed that, as requested by Lindsey, Mike & Louise would talk to Lindsey about how her objectives could be best achieved and that Jack, as Chairman of Coaching, would need to be involved in any major changes to the way club training runs are organised.
   * Bernie Bowden, Tamsin Treasure Jones & Rachel Boyd had all agreed to be added to the LIRFs list. Jeremy will contact them to tell them how to book their courses.
3. ***Social events:***

* Ewan is in the process of organising a sports day. He has obtained the use of St Wallburga’s school field. This will take place in mid to late September.
* There is a trip to Saltaire Beer Festival on 09/09.
* Caroline Street needs to be booked for the AGM on 07/12. A budget for the buffet of £7 per head was approved.
* Pickles is available for the Xmas dinner on 09/12 but Ewan is still looking at alternative venues as well.
* The Junction needs to be booked for the Thursday before Xmas.
* It was agreed that the club dinner should be held in March next year and the Burnsall trip should remain a separate event in July, as both events were considered to be successful.

1. ***Club organisational issues***

* Barney had found 34 pages on the EA website explaining various options for the structuring of sports clubs. His recommendation, which was accepted by the committee, was that there was no benefit in us changing anything.
* The incident form is on the website.
* We need a health & safety policy. Helen agreed to write this.
* We have a data protection policy but Jack hasn’t yet added this to the website. This needs to be acknowledged by all the committee members and presented to the AGM.
* Barney has done a first aid course and would like other leaders to do one. Various options were discussed and it was agreed that we should take up a 7 hour course that will cost £400 for up to 12 people. Barney will sort out a date for this and will offer it to the LIRFs.

1. ***The 2017 AGM***

* The appointments of Ewan as social secretary and Helen as welfare officer will need to be approved.
* Mike as Chairman, Will as men’s captain and Jack as chairman of coaches have all agreed to stand for re-election to their current roles.
* Jeremy will contact Helen Pennington to make sure she wants to stand for re-election as John Carr chair.
* We need a ladies’ vets captain still. Helen has not yet asked Mel Akeroyd but will do. Tasmin Treasure-Jones was also a possibility for this role.
* Mike would like there to be a vice-chair but it was agreed that this should be appointed from within the committee. We would seek approval for this at the AGM.

1. ***Strider of the Month:***
   * Jeremy reported the recent decline in the number of nominations being received for SOTM and thought it needed a revamp and someone else organising it to give the process a bit of a lift.
   * It was agreed that the rules cannot change during 2017 as that isn’t right during a calendar year when points for the club personality award are at stake.
   * Jack agreed that he would organise SOTM from now on & he will set up a new protected survey monkey account.
   * For the rest of 2017 we will continue with the current method of nominations and the shortlist will be decided by Will, Louise & Helen.
2. ***Welfare issues***

* No major issues had arisen.
* Saltaire Striders Chat on facebook was being used increasingly by club members to post non running related posts and some personal posts that should be on their own pages and not the club pages. It was agreed that Helen should produce a pinned post to explain the sort of things that can and can’t be put on Saltaire Striders chat.
* Saltaire Striders Chat should be a secret group as well as a closed group and could then have the monthly sport shoes discount code posted to it.
* Will asked if flowers could be sent to Pete Hopson who has just got married.
* It was agreed that the next newsletter should explain the process for informing Helen of anything that had happened to club members that needs to be recognised by the club.

1. ***Follow up of matters arising from the meeting on 13/06/2017 not already discussed.***

* All matters had been actioned or had already been discussed earlier.

1. ***AOB.***

* It had been highlighted that the club personality award table was not being updated. Louise agreed to do this but she may need some help with the information from other committee members and club members.
* Richard suggested that we should have committee email addresses rather than using our own personal email addresses e.g. treasurer@saltairestriders.
* We agreed we do not want to host a Peco race this year but will help another club hosting if necessary.
* It was however agreed that we would host a Yorkshire Vets race next autumn as there were only 6 races this year and more were needed. We will decide on a course & venue nearer the time.
* The hiring of a mini bus for the Northern Relays in September was approved.

1. ***Date of next meeting.***

* The next meeting will be on Thursday 28th September in the Noble Comb at 8:15 pm.
* The following meeting will be on Monday 6th November in the Noble Comb at 8:15 pm.

**Action Points arising from the meeting:**

|  |  |  |
| --- | --- | --- |
|  | ***Action Point*** | ***Person responsible*** |
| 1 | Prepare club accounts to 31/03/2017 & get them independently verified. | Jeremy Wright |
| 2 | Update club personality award points table on a regular basis. | Louise Nash |
| 3 | Approach Mel Akeroyd and/or Tamsin Treasure-Jones re vacant ladies’ vets captain role. | Helen Brant |
| 4 | Look into health & safety requirements & write policy. | Helen Brant |
| 5 | Organise presentations to five nominated charities & liaise with Simon Frazer, Rachel Parker, Stuart Dunbar, Jonathon Nixon & Mel Akeroyd. | Richard Stone |
| 6 | Send an email to ask for help with the membership secretary role. | Rachel Parker |
| 7 | Liaise with Lindsey Pearson about the integration of her course “graduates” into club runs. | Mike Moss & Louise Nash |
| 8 | Contact Rachel Boyd, Bernie Bowden & Tamsin Treasure Jones about LIRF courses. | Jeremy Wright |
| 9 | Book Caroline Street for the AGM | Ewan Gibb |
| 10 | Agree a venue for the club xmas dinner | Ewan Gibb |
| 11 | Book the Junction for Thursday 21/12. | Ewan Gibb |
| 12 | Put data protection policy on club website. | Jack Verity |
| 13 | Get committee approval of data protection policy & present at the AGM. | Barney Lerner |
| 14 | Organise first aid course for LIRFs. | Barney Lerner |
| 15 | Contact Helen Pennington to confirm she wants to stand for re-election as John Carr chair. | Jeremy Wright |
| 16 | Take over SOTM and set up new survey monkey account | Jack Verity |
| 17 | Post on SS chat something to explain how it should and should not be used. | Helen Brant |
| 18 | Send flowers to Pete Hopson. | Helen Brant |
| 19 | Explain in the newsletter how to notify Helen that a personal event needs to be recognised by the club. | Jack Verity |
| 20 | Make SS chat a secret group and post the sports shoes discount code each month. | Jack Verity |
| 21 | Create committee email addresses (liaising with Gary Pennington if necessary). | Jack Verity |
| 22 | Inform Martin Love that we will host a Yorkshire Vets race in 2018. | Jeremy Wright. |