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| Present: Mike Moss (Chairman), Will Kerr, Dairine Nethercott, Lindsey Pearson, Jeremy Wright, Sarah Bruckshaw & Richard Stone. | | |
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|  | **Discussions** | **Actions** |
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| 1 | ***Apologies***  Rachel Parker, Jack Verity and Jen Willingham were unable to attend the meeting. All other committee members were present. |  |
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| 2 | ***Bank mandate***  Following Richard Stone’s appointment as Club Treasurer it was agreed by all committee members present that Richard should be added to the existing bank mandate as he would now be the main cheque signatory. It was agreed that Sarah Bruckshaw would remain on the mandate if we were allowed to have 4 committee members on the mandate. If we can’t have four Sarah would be removed from the mandate.  It was also agreed that a debit card should be ordered for Richard as he would now be responsible for making the majority of bank payments. | Sarah & Richard to change the bank mandate. |
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| 3 | ***Date of next meeting***  A discussion then took place about the best date for future committee meetings. It was noted that most committee members preferred Tuesday meetings but now that we have three Bradford City fans on the committee we need to avoid Bradford home games! Tuesday meetings should be able to start earlier as they will be after medium runs or structured training sessions which are shorter than some Thursday runs. All committee members present agreed not to attend the track on committee meeting nights.  We agreed to aim to start meetings by 8:30pm at the latest and to aim to finish by 10:15 at the latest. More use would be made of sub committees to discuss some issues rather than have them discussed by the whole committee. It was also agreed that matters arising from the previous meeting should be discussed at the end of the next meeting rather than the beginning to avoid duplication. |  |
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| 4 | ***Any other business***  There was no other business to discuss. |  |